BETCO®

CLEANCORE RESTROOM

IN THE EVENT OF AN ACCIDENT OR AS NEEDED:

CLEAN **COUNTERS & TOILETS**

- **Take a moment to wipe up dribbled soap and water from the counter.**

1. Pre-clean heavily soiled areas, removing trash and debris.
2. Apply GE Fight Bac™ RTU to hard, non-porous surfaces using spray trigger sprayer (course spray) 6-8 inches from surface. Do not breathe spray.
3. Treated surfaces must remain wet for 5 minutes. For toilets/urinals, use a toilet brush to remove any remnants.
4. Allow to air dry or wipe surface with a clean cloth or towel.

MOP **FLOORS**

1. Apply GE Fight Bac RTU to the floor with a trigger sprayer in area to be cleaned.
2. Use the microfiber mop to clean the area.
3. Place the wet floor sign.
4. Hang up the microfiber mop to dry.

CLEAN **MIRRORS**

1. Apply Clear Image with a lint-free, pre-moistened paper towel.
2. Wipe with a lint-free, dry paper towel until clean and dry.

REPLACE **SOAP DISPENSER**

1. Press the button on top of the dispenser and open the front cover.
2. Remove the empty bottle by simply pulling the container out.
3. Remove the plastic seal from the new bottle and turn the bottle so the dispenser end is facing downward and its label is facing toward the wall.
4. Once you have the new bottle in place, close the front cover.

REPLACE **PAPER TOWELS**

1. Retrieve the key (located on rack), insert the key into the lock on top of dispenser, and push down. The front will release and open.
2. Remove core by gently pulling 1 side of the paper towel holder to the side.
3. Insert new roll, again gently pulling 1 side of the holder, and ensure that both ends are snapped into place.
4. Feed the beginning of the paper towel into the feed roller and hit the auto feed button. If the auto feed button doesn't work, push the manual lever to feed it through.
5. Push the cover back into position and please make sure to return the key to its designated location.

If this restroom needs attention that you cannot give it yourself, please email

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PLEASE DO YOUR PART TO KEEP THIS RESTROOM PRISTINE.

CLEANCORE PROGRAM

PROGRAM INTRODUCTION

The beginning of a new year is the perfect time to begin implementing new healthy habits in our facility, so today, we are officially launching a new program called **CleanCore**. We are asking team members to participate in new cleaning and disinfection procedures with the goals of:

- Ensuring the safety and wellbeing of all team members by reducing the spread of COVID-19 and other illnesses.
    - Increasing the overall breadth and frequency of disinfection.
    - Lessening the burden on the facilities team, so they may dedicate more time to disinfecting high-touch surfaces.
- Boosting profits, as customers are less likely to do business with a cleaning chemical manufacturer that has an unclean facility.
    - Remember, team member bonuses and raises are directly tied to our financial performance.
- Making our facility environment more pleasant for all team members and visitors.
- Promoting greater personal accountability.

Here are the program procedures, which are documented on signage around the facility:

- Disinfect your workspace once daily and empty your own trash and recycling bins as needed.
- In conference rooms, throw away all trash and disinfect surfaces and objects that your group has used.
- In the café:
    - Do your own dishes and throw away your own trash.
    - Cover your food with a paper plate or paper towel before placing it in the microwave and clean up if food splatters.
    - Disinfect tables when you are done using them.
    - Label items you place in the fridges.
    - Clean up any solid or liquid spills and clean and disinfect as needed.
- Do your part to keep restrooms pristine by:
    - Replacing soap dispenser cartridges and paper towels when empty.
    - Cleaning and disinfecting counters and toilets/urinals, mopping the floor, and cleaning mirrors in the event of an accident or as needed.
    - Alerting the facilities team by calling or emailing if the restroom needs attention that you cannot provide yourself.

We thank you in advance for embracing CleanCore by cleaning up after yourself and taking the initiative to pitch in when and where you see it is needed. Cheers to healthy and happy 2021!